

## SLOUGH SCHOOLS FORUM

### SCHOOLS GROUP:

Maggie Waller (Chair), Julia Shepard (Vice-Chair), Christine Bamigbola, Barbara Clark, Gillian Coffey, John Constable, Henry Duffy, Martin Davis, Helen Huntley, Diane Lister, Maureen Mallinson, Paul McAteer, Charlie McGeachie, Kevin O'Driscoll, Kathy Perry, Jon Reekie, Mary Sparrow, Maggie Stacey, Jo Rockall, Kate Webb and Virginia Barrett

### OBSERVERS:

Lynda Bussley

### ATTENDEES

Angela Mellish, Cllr Natasa Pantelic

### LOCAL EDUCATION AUTHORITY

Clair Pyper, Julie Evans, Robin Crofts, Emma Foy, Wendy Sagar, Jean Cameron, Rochelle Fearon

**DATE & TIME: WEDNESDAY, 4TH JULY, 2012 0800 FOR 0815 START  
BEECHWOOD RESEARCH AND CONFERENCE CENTRE, LONG  
READINGS LANE, SLOUGH, BERKSHIRE, SL2 1QE**

## AGENDA

### Page

1. Apologies
2. Declarations of Interest
3. Minutes of previous meeting and matters arising **(Pages 1 - 4)**
4. Membership - verbal update
5. SEN Funding Review Consultation **(Pages 5 - 10)**
6. Schools Outturn 2011-12 **(Pages 11 - 18)**

7. Schools Specific Contingency and Local Authority Budgets Funded by the Dedicated Schools Grant - outturn 2011-12 **(Pages 19 - 26)**
8. Summary and Distribution of Headroom **(Pages 27 - 36)**
9. School Budget Plans 2012-13 **(Pages 37 - 44)**
10. Consultation on draft Schools Forum Regulations 2012 **(Pages 45 - 52)**
11. Draft Work Programme 2012-13 **(Pages 53 - 56)**

**Slough Schools Forum  
Meeting held on Wednesday, 16th May, 2012 from 0815 at  
Beechwood Research and Conference Centre, Slough SL2 1QE**

- Members Present:** Maggie Waller, Holy Family Primary School (Chair)  
Julia Shepard, Beechwood Secondary School (Vice-Chair)  
John Constable, Langley Grammar  
Harry Duffy, Ryvers Primary School  
Martin Davis, Colnbrook Primary School  
Helen Huntley, Special Schools  
Paul McAteer, Slough and Eton Secondary School  
Charlie McGeachie, Montem Primary School  
Maggie Stacey, St Anthony's RC Primary School  
Jo Rockall, Herschel Grammar School  
Virginia Barrett, East Berkshire College
- Observers:** Lynda Bussley, NUT
- Other attendees:** Angela Mellish, Northampton Diocese, Roger Edwardson,  
Rochelle Fearon (Clerk)
- Officers:** Clair Pyper and Wendy Sagar
- Apologies for absence:** Barbara Clark, Robin Crofts, Emma Foy, Diane Lister,  
Maureen Mallinson, Kevin O'Driscoll, Jon Reekie and Mary Sparrow

**PART I**

**126. Declarations of Interest**

None.

**127. Minutes of previous meeting and matters arising**

- SEN Funding Review: Successful discussion sessions have been held.
- Headroom will be an agenda item at the July Schools Forum.
- Our response to the consultation on Improving the Assurance System for financial management in LA maintained schools had been circulated and the submission subsequently made.
- SEN Funding Review – all comments are to be submitted by 30 May and this item will then be brought back to the next meeting. We are already working towards the plans laid out by the government within the recent Queen's Speech.

The minutes were agreed as an accurate record. Maggie Waller welcomed Virginia Barrett who was attending for the first time representing East Berkshire College.

**128. Membership Review and Update**

Maggie Waller talked through the review of Academy representation on Schools Forum which had been undertaken. A snapshot using January pupil numbers demonstrates that the present membership accurately reflects the composition required by the Schools Forum constitution.

There are a number of Schools Forum members whose term of office is coming to an end. In the primary phase there are five whose term ended last August who agreed to stay on for a further year and there are three members whose term ends this year, plus the absence of a PVI representative. There are obvious concerns around continuity and it was agreed that these current members be asked if they would be willing to accept a nomination for a further term. The situation concerning the number of Academies is a fluid one and it was agreed to review Academy representation annually in October from this year onwards.

Following advice from the DfE the Forum will seek membership to represent Children's Centres. The DfE has confirmed this is appropriate and in the short term the member may be an officer of the Local Authority (LA). Changes are likely in the not too distant future on the arrangements for Schools Forums which may result in the need for a further review.

The issue of non-attendance is not currently covered within the Schools Forum constitution. A proposal to add a clause to consider whether to replace any member who does not attend for four consecutive meetings was approved.

All proposals regarding membership (outlined in paragraph 5.4 of the report) were agreed.

Maggie Waller suggested members should consider the nomination of a substitute where they have not yet done this.

Members whose terms are coming to an end were asked to advise Rochelle Fearon either by email – [rochelle.fearon@slough.gov.uk](mailto:rochelle.fearon@slough.gov.uk) - or in person if they are willing to continue. In the light of their decisions nominations will be sought from the relevant schools and governing bodies.

## **129. Presentation on School Funding Reform and Arrangements for 2013-14**

Wendy Sagar updated the group with a presentation on schools funding reform and arrangements for 2013-14. It was noted that the aim of the DfE is to fund schools through a national funding formula from April 2015 and that the proposals and arrangements for April 2013 are the building blocks which will support such a reorganisation. Wendy talked through the proposals in respect of simplifying local funding arrangements, improving the way local areas are funded, improving arrangements for funding pupils and students with high needs and simplification of Early Years funding arrangements. In addition members of the Forum were updated on some of the key implications, including developing the role of schools as commissioners, the impact of the move to 3 blocks within the DSG, the impact on the current Slough Fair Funding formula and the impact on special schools and PRU's. Please note this presentation will also be made available in the Schools Forum section at [www.slough.gov.uk](http://www.slough.gov.uk).

### **Questions/discussion**

Paul McAteer: Asked about the situation concerning Academy SEN placements – Wendy confirmed the LA will continue to commission places from Academies where appropriate.

Helen Huntley: Asked about LAG funding for post 16 high needs pupils. Wendy confirmed the LA will commission places and any provider will need to supply a rate per pupil. This kind of market place approach will have implications for the funding

of resources such as Haybrook. The situation was discussed and it was agreed to include concerns in our response to the consultation.

Julia Shepard: Felt that our current funding formula reflects the special local situation in Slough of mobility and turbulence. Current understanding is that proposals within the consultation around growth may result in schools incurring substantial costs for which they have not been funded. The time lag for Academies would be greater than for maintained schools. It was agreed that this concern should be included in the consultation response. Using the October pupil count on which to base calculations could create funding difficulties for many schools as numbers increase significantly in-year.

Clair Pyper: Felt it important to note that in effect these proposals will make schools and Academies commissioners, especially relating to places in specialist settings. Clair emphasised that it is crucial to get this right and the LA would be very keen to work with schools to develop procurement arrangements and establish the role of Slough Learning Partnership within the new set up.

Wendy Sagar: The LA is responsible for clawing back AWPU from schools for any permanent exclusion. This can be overlooked within our local situation in Slough where collaborative working has virtually eliminated permanent exclusions. Wendy also informed the group that the DfE has recognised these changes will affect high needs pupils the most.

It was agreed that we will need to review our formula and bring full recommendations to the September 12th meeting of Schools Forum. Clair emphasised that these major changes are hugely significant with many implications and this needs to be reinforced to all concerned over the coming weeks. It was agreed that information giving should target key groups in schools e.g. Headteachers, Governors, Bursars and Business Managers.

Maggie Waller noted a contradiction in the main document relating to the role of Schools Forums which will need clarification following the consultation period.

Wendy concluded by advising the group that in reality the major decisions have already been made. A key issue is that the changes are communicated well to everyone. There will be huge challenges to implement everything being proposed.

### **130. Draft response to School Funding Reform and Arrangements for 2013-14**

Our draft response to the consultation had been read by Forum members in advance of the meeting. Please note that any further input from schools would still be welcome but is required by the **end of the week ending 18 May**.

#### **Growth/Turbulence**

Clair proposed including in the response a cross reference to Slough being acknowledged by the DfE as 10<sup>th</sup> in country for growth.

#### **Deprivation**

Paul McAteer queried the primary/secondary ratio. Maggie Waller agreed to explore the historical reason behind this differential.

Following discussion the response was approved by the group, subject to amendments as noted in the minutes.

### **131. Implementation of School Funding Reform and Arrangements for 2013-14**

Clair thanked Wendy for the huge amount of work that has been undertaken thus far. Wendy informed the group that Finance are working to appoint to a post which would support the necessary modelling work. It is important that tiers of information should be made available for specific people within schools and Academies. The groups identified to date are Heads' Termly on 26 June, Chairs of Governing Bodies' meeting on 11 June and the Bursars' meeting scheduled for 21 June. LA representation at the Bursars' meeting is to be resolved by Wendy. Collaboration with FE providers is also vital. Virginia Barrett felt that East Berkshire College is already working closely with schools but could only benefit from further discussions. Information sessions are planned and the possibility of a short term Task and Finish Group was discussed. Maggie Waller proposed to expand the Schools Forum meeting on 4 July and make this issue a substantive agenda item. This was agreed.

### **132. Academies - verbal update**

Since the last Cabinet update report was submitted Littledown has applied for Academy status.

### **133. Updated Work Programme**

The agenda for 4 July was discussed and agreed. Members were asked to advise Rochelle Fearon of any clashes with school meetings of the dates proposed for 2012/13. Wendy Sagar advised the group it is important to note the first three dates scheduled in September and October are vital in order to meet the deadlines for responding to the DfE on school funding arrangements for 2013.

Maggie Waller thanked everyone for attending and for the continued hospitality and support of staff at Beechwood.

(Note: The Meeting opened at 8.15 am and closed at 9.40 am)

**SLOUGH SCHOOLS FORUM  
4 July 2012**

---

**SEN Funding Review Consultation  
(Director of Education & Children's Services)**

**1 PURPOSE OF REPORT**

- 1.1 To present to Schools Forum the results of the consultation on the SEN Funding Review issued to schools in April 2012.

**2 RECOMMENDATIONS**

- 2.1 That Schools Forum notes the results of the consultation on the SEN Funding Review and agrees that the Banded Funding Model and proposed changes are implemented from 1 September 2012 onwards.
- 2.2 That Schools Forum endorses the funding of alternative provision at Haybrook College at £12,000 per place in 2012-13.
- 2.3 That Schools Forum endorses the proposal to ensure, through the use of available headroom, that no setting loses funding in 2012-13 as a result of the changes.

**3 REASONS FOR RECOMMENDATIONS**

- 3.1 It is appropriate for Schools Forum to agree to any changes to the Fair Funding Formula.
- 3.2 The responses to the consultation suggest that schools support the proposed changes to simplify the funding of Statemented Pupils and extension of delegated funding.
- 3.3 The proposed application of the Banded Funding Model to the PRU from 1 September would be inconsistent with the changes required from 1 April 2013 arising from the DfE Funding Reform proposals in respect of Alternative Provision. As a result, an interim funding mechanism is proposed for 2012-13.

**4 ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 Not applicable.

**5 SUPPORTING INFORMATION**

- 5.1 In April 2012, Schools Forum endorsed consulting with schools over changes to the SEN Funding Formula from September 2012.
- 5.2 The consultation focussed on changes from the current complex banding system for Statemented Pupils to a funding model based on bands that can be applied across all settings. Proposal 2 concerned the extension of delegation of funding for SEN pupils in mainstream schools to include pupils up to and including Band 1b, effective from 1 September 2012. The final proposal to further extend SEN delegation in mainstream schools from 1 April 2013 will now be superseded by the DfE Funding Reform proposals.
- 5.3 The consultation papers were distributed on Friday 20<sup>th</sup> April 2012 with the consultation closing on Wednesday 30<sup>th</sup> May 2012.
- 5.4 There were positive responses at each of the question and answer sessions held and a further written response was received in support of the proposals.
- 5.5 In view of the responses, the Funding Model based on bands 1a to 8 will be applied to all pupils with SEN in mainstream schools, Academies, Resource Units and Special Schools with effect from 1 September 2012.
- 5.6 In addition, delegated funding for SEN pupils in mainstream schools and Academies will be extended to include pupils assessed as up to and including Band 1b, also effective from 1 September 2012.
- 5.7 The Banded Funding Model is largely consistent with DfE Funding Reform proposals for High Needs and Alternative Provision pupils. Currently, special schools and resource units are funded through delegated budgets which are largely place-led. The PRU at Haybrook, however, is currently funded from various sources, including a devolved budget (£873,300), AWPU from schools and a number of other centrally managed budgets. From 1 April 2013, the PRU will move to a place led, delegated basis of funding. It is not considered sensible to change the current funding mechanism for 7 months only to have to implement further, significant change from 1 April 2013. Given the known funding issue in respect of the PRU at Haybrook College, an interim funding mechanism is proposed for 2012-13. Each of the 92 places at the PRU will be funded at £12,000. This would result in a funding increase (£230,700) for the financial year 2012-13.
- 5.8 Appendix A sets out the financial implications of the proposals in respect of Special Schools and Resource Units. Provision has been made within the headroom distribution report within this agenda to support the financial implications and ensure that Foxborough and Langley Academy are protected in 2012-13.



- 5.9 Mainstream schools have already been fully funded for all current 1b pupils. No further funding will be provided during 2012-13 for 1b pupils.

## **6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS**

### Borough Solicitor

- 6.1 The relevant legal provisions are contained within the main body of this report.

### Section 151 Officer – Strategic Director of Resources

- 6.2 The financial implications of the report are outlined in the supporting information.

### Access Implications

- 6.3 There are no access implications.

## **7 CONSULTATION**

### Principal Groups Consulted

- 7.1 All schools.

### Method of Consultation

- 7.2 Written document and Q&A sessions.

### Representations Received

- 7.3 Not applicable.

### Background Papers Consultation Document.

### Contact for further information

Wendy Sagar, Interim Strategic Education Finance (01753 875627)  
[wendy.sagar@slough.gov.uk](mailto:wendy.sagar@slough.gov.uk)

Jackie Wright, Head of Services for Children with Learning Difficulties & Disabilities)  
(01753 787672) [jackie.wright@slough.gov.uk](mailto:jackie.wright@slough.gov.uk)

This page is intentionally left blank

SEN Review Financial Implications - Special Schools and Resource Units

Appendix A

	Place Led		2012-13 Proposed			Variance	
	Current £	BFM £	5 months current £	7 months BFM £	Total £	By Funding Stream £	By School £
<u>Special Schools</u>							
Arbour Vale	3,890,141	4,506,000	1,620,892	2,628,500	4,249,392	359,251	
AV supplements	292,905	-	122,044	-	122,044	170,861	
AV Banding support	321,600	-	134,000	-	134,000	187,600	790
Haybrook	983,993	1,175,000	409,997	685,417	1,095,414	111,421	
HC supplements	136,230	-	56,763	-	56,763	79,468	31,953
Littledown	689,888	750,000	287,453	437,500	724,953	35,065	35,065
Total Special	6,314,757	6,431,000	2,631,149	3,751,417	6,382,565	67,808	67,808
<u>Resource Units</u>							
Colnbrook	120,768	180,000	50,320	105,000	155,320		34,552
Foxborough	161,995	120,000	67,498	70,000	137,498		24,497
Priority	357,983	450,000	149,160	262,500	411,660		53,677
Priority - Treehouse	223,703	225,000	93,210	131,250	224,460		757
Ryvers	99,479	120,000	41,450	70,000	111,450		11,971
St Ethelberts	183,163	210,000	76,318	122,500	198,818		15,655
Langley Academy	91,711	75,000	38,213	43,750	81,963		9,748
Slough & Eton	177,143	225,000	73,810	131,250	205,060		27,917
Westgate	171,863	225,000	71,610	131,250	202,860		30,997
Wexham	279,774	345,000	116,573	201,250	317,823		38,049
Total Resource Unit	1,867,582	2,175,000	778,159	1,268,750	2,046,909		179,327
Total	8,182,339	8,606,000	3,409,308	5,020,167	8,429,475		247,136

This page is intentionally left blank

**SLOUGH SCHOOLS FORUM  
4 July 2012**

---

**Schools' Outturn for the Financial Year 2011-12  
(Director of Education & Children's Services)**

**1 PURPOSE OF REPORT**

1.1 To update members of the Schools' Forum on:

- The balances held at the end of the 2011-12 financial year
- The comparison between balances held at the end of the 2010-11 and 2011-12 financial years.

**2 RECOMMENDATIONS**

2.1 That Schools' Forum notes the outturn across 2011-12 based upon year end returns from schools.

2.2 That Schools Forum notes the work in progress to review balances in excess of the balance control mechanism thresholds.

**3 REASONS FOR RECOMMENDATIONS**

3.1 It is appropriate for the Schools' Forum to be aware of, and comment on, the balances held by schools at the end of the financial year.

**4 ALTERNATIVE OPTIONS CONSIDERED**

4.1 Not applicable.

**5 SUPPORTING INFORMATION**

**School Balances at 31<sup>st</sup> March 2012**

5.1 The School Standards and Framework Act 1998 provides a statutory requirement for the balance of expenditure made by each school compared to its budget share to be carried forward into the next financial year. This applies to both surplus and deficit balances. At the end of 2011-12 the unadjusted revenue balances held by maintained schools were £10,124,826.

5.2 This represents an increase of £1,619,688 or 19% on the same figures for 2010-11. Appendix A shows the opening revenue balances for 2011-12 together with the in-year movement and the closing revenue balance. It should be noted that schools that had converted to academy status by 31 March 2012 have been excluded from this calculation.

5.3 Willow Primary School ended the year with a small deficit as a result of an exceptional one-off payment. The Schools Finance Team is continuing to support the school on financial management issues. In addition, Haybrook College recorded a deficit on Alternative Provision. The Headroom report elsewhere on this agenda recommends a one-off payment to Haybrook (£150,000) to cover the deficit in 2011-12 and an increase in PRU funding (£230,700) for 2012-13 in order to address the funding issue for the current financial year.

#### 5.4 **Balance Control Mechanism**

5.5 Schools' Forum will be aware that Slough's Scheme for Financing Schools incorporates an updated Balance Control Mechanism to be applied where balances exceed 5% (Secondary Schools) or 8% (Primary, Special and Nursery Schools) of their funding.

5.6 Appendix B identifies those schools that have unadjusted balances greater than those thresholds.

5.7 It should be noted that unadjusted balances exclude any commitments or grants that the schools may have in relation to those balances.

5.8 Schools' Forum should also note the following extract from that the updated guidance on the Balance Control Mechanism:

*“Local Authority finance officers will identify schools exceeding the threshold and not providing full supporting documentation for their planned use of their revenue balance and these will be referred to a Schools Forum sub-group which is representative of all phases. The sub-group will review plans and documentation and recommend to Schools Forum any amounts to be clawed back. Those amounts will be reallocated across all maintained schools using the local formula.”*

5.9 Local Authority finance officers will continue to review plans and documentation and report back to Schools Forum in September.

## 6 **ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS**

### Borough Solicitor

6.1 The relevant legal provisions are contained within the main body of this report.

### Section 151 Officer – Strategic Director of Resources

6.2 The financial implications of the report are outlined in the supporting information.

### Access Implications

6.3 There are no access implications.

## **7 CONSULTATION**

### Principal Groups Consulted

7.1 None.

### Method of Consultation

7.2 Not applicable.

### Representations Received

7.3 Not applicable.

### Background Papers

Appendix A – Opening and Closing Balances 2011-12

Appendix B – Unadjusted Balances Compared to Balance Control Mechanism Thresholds.

### Contact for further information

Wendy Sagar, Interim Strategic Education Finance Business Partner  
(Education & Children's Services)  
(01753 875627) wendy.sagar@slough.gov.uk

This page is intentionally left blank



## Appendix A – Opening and Closing Balances 2011-12

School	Opening Revenue Balance	Movement	Closing Revenue Balance
Arbour Vale School	247,182	82,946	330,128
Baylis Court Nursery School	58,119	25,556	83,675
Beechwood School	576,261	124,163	700,424
Castleview Primary School	122,929	50,705	173,634
Chalvey Early Years Centre	106,466	-7,339	99,126
Cippenham Nursery School	110,415	7,998	118,413
Cippenham Infants School	53,460	12,988	66,447
Cippenham Primary School	66,367	142,598	208,965
Claycots School	798,949	-240,890	558,059
Colnbrook Church of England Primary School	92,394	71,801	164,195
Foxborough Primary School	148,814	2,800	151,614
Godolphin Infant School	88,491	-13,753	74,738
Godolphin Junior School	44,424	140,016	184,440
Haybrook College	96,948	-231,534	-134,586
Holy Family Catholic Primary School	129,025	72,458	201,483
Iqra Slough Islamic Primary School	62,950	-38,772	24,178
James Elliman School	85,902	226,031	311,933
Khalsa Primary School	148,213	237,202	385,415
Lea Nursery School	174,214	29,160	203,374
Littledown School	267,175	-120,065	147,110
Marish Primary School	64,409	119,858	184,267
Montem Primary School	202,711	221,508	424,219
Our Lady of Peace Catholic Infant and Nursery School	80,097	17,037	97,134
Our Lady of Peace Catholic Junior School	40,933	23,829	64,762
Parlaunt Park Primary School	38,712	-37,004	1,708
Penn Wood Primary and Nursery School	132,222	10,875	143,097
Pippins School	54,203	12,991	67,194
Priory School	368,087	13,034	381,121
Ryvers Primary School	48,837	98,872	147,709
Slough Centre Nursery School	232,479	54,968	287,447
St Anthony's Catholic Primary School	148,879	3,517	152,397
St Bernard's Catholic Grammar School	193,206	72,406	265,613
St Ethelbert's Catholic Primary School	236,098	164,384	400,482
St Joseph's Catholic High School	49,139	-28,486	20,653
St Mary's Church of England Primary School	224,326	148,017	372,343
The Westgate School	1,180,903	-401,364	779,538
Western House Primary School	361,322	152,736	514,058
Wexham Court Primary School	511,462	78,504	589,966
Wexham School	848,084	337,567	1,185,651
Willow Primary School	10,335	-17,632	-7,297
<b>Total</b>	<b>8,505,138</b>	<b>1,619,688</b>	<b>10,124,826</b>

	Opening Revenue Balance	Movement	Closing Revenue Balance
Nursery	681,692	110,343	792,035
Primary	4,364,549	1,373,710	6,038,261
Secondary	2,847,592	104,286	2,951,879
Special	611,305	-268,653	342,652
<b>Total</b>	<b>8,505,138</b>	<b>1,619,688</b>	<b>10,124,826</b>

This page is intentionally left blank

## Appendix B – Comparison of Unadjusted Closing Balance to BCM Threshold

School	Closing Revenue Balance	2011-12 Revenue Funding	BCM Threshold 5% or 8%	Surplus to Threshold
Arbour Vale School	330,128	6,909,210	8%	0
Baylis Court Nursery School	83,675	529,303	8%	41,331
Beechwood School	700,424	6,594,004	8%	370,724
Castleview Primary School	173,634	1,803,736	5%	29,335
Chalvey Early Years Centre	99,126	688,486	8%	44,047
Cippenham Nursery School	118,413	598,171	8%	70,559
Cippenham Infants School	66,447	1,020,438	8%	0
Cippenham Primary School	208,965	2,354,674	8%	20,591
Claycots School	558,059	3,017,599	8%	316,651
Colnbrook Church of England Primary School	164,195	1,328,386	8%	57,924
Foxborough Primary School	151,614	2,201,906	8%	0
Godolphin Infant School	74,728	1,326,408	8%	0
Godolphin Junior School	184,440	1,809,245	8%	39,700
Haybrook College	(134,586)	2,618,407	8%	0
Holy Family Catholic Primary School	201,483	1,709,970	8%	64,685
Iqra Slough Islamic Primary School	24,178	2,727,179	8%	0
James Elliman School	311,933	3,029,156	8%	69,601
Khalsa Primary School	385,415	1,746,364	8%	245,706
Lea Nursery School	203,374	517,516	8%	161,973
Littledown School	147,110	857,199	8%	78,534
Marish Primary School	184,267	2,878,661	8%	0
Montem Primary School	424,219	3,260,465	8%	163,382
Our Lady of Peace Catholic Infant and Nursery School	97,134	1,184,000	8%	2,414
Our Lady of Peace Catholic Junior School	64,762	1,341,838	8%	0
Parlaunt Park Primary School	1,708	2,061,504	8%	0
Penn Wood Primary and Nursery School	143,097	2,647,022	8%	0
Pippins School	67,124	850,468	8%	0
Priory School	381,121	3,444,376	8%	105,571
Ryvers Primary School	147,709	2,081,171	8%	0
Slough Centre Nursery School	287,447	760,809	8%	226,582
St Anthony's Catholic Primary School	152,397	1,886,324	8%	1,491
St Bernard's Catholic Grammar School	265,613	4,381,844	5%	46,521
St Ethelbert's Catholic Primary School	400,482	1,922,498	8%	246,682
St Joseph's Catholic High School	20,653	4,164,072	5%	0
St Mary's Church of England Primary School	372,343	2,197,842	8%	196,516
The Westgate School	779,538	5,749,280	5%	492,074
Western House Primary School	514,058	2,113,288	8%	344,995
Wexham Court Primary School	589,966	2,122,971	8%	420,128
Wexham School	1,185,651	6,356,501	5%	867,826
Willow Primary School	(7,297)	1,057,647	8%	0

School Phase	Closing Revenue Balance	2011-12 Revenue Funding	BCM Threshold 5% or 8%	Surplus to Threshold
Nursery	792,035	3,094,285	8%	544,492
Primary	6,038,261	55,125,133	8%	2,325,373
Secondary	2,951,879	27,245,700	5%	1,777,145
Special	342,652	10,384,817	8%	78,534

<b>Total</b>	<b>10,124,826</b>	<b>95,849,934</b>	<b>4,725,544</b>
--------------	-------------------	-------------------	------------------

**SLOUGH SCHOOLS FORUM  
4 July 2012**

---

**School Specific Contingency and Local Authority Budgets Funded by  
the Dedicated Schools Grant – Outturn 2011-12  
(Director of Education & Children’s Services)**

**1 PURPOSE OF REPORT**

- 1.1 To present to Schools Forum the final outturn for the school specific contingency and local authority managed budgets funded by the Dedicated Schools Grant (DSG) for the financial year 2011-12.

**2 RECOMMENDATIONS**

- 2.1 That Schools Forum notes the final outturn for 2011-12.

**3 REASONS FOR RECOMMENDATIONS**

- 3.1 It is appropriate for Schools Forum to be aware of the financial outturn of school specific contingency and local authority budgets funded from the Dedicated Schools Grant.

**4 ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 Not applicable.

**5 SUPPORTING INFORMATION**

- 5.1 Schools Forum will recall that indicative outturn positions in respect of the school specific contingency and local authority funded budgets were reported in April. Following the closure of schools and local authority accounts for the financial year 2011-12, this report sets out the final outturn.

- 5.2 Appendix A shows the outturn for the local authority managed DSG budgets compared to the latest approved budget which incorporates changes approved by Schools Forum during the financial year 2011-12 and the impact of Academy recoupment.

- 5.3 In closing the accounts for the locally managed budgets, a number of commitments remained unspent at 31 March. Following a review of the underspent budgets, it is recommended that the following commitments are carried forward into 2012-13 as they are still required.

- Speech and Language Therapy £150k
- Services Supporting Behaviour Project management £40k
- Support for reviews £40k

- Condition surveys £80k

- 5.4 Once the above commitments are taken into consideration, the underspend is reduced to £1,483,000. This has arisen from significant variations in budgets supporting school improvement and pupils with SEN. Following the review of local authority budgets, the reconfigured school improvement service was established part way through the year. As a result, the full budget was not required and the service underspent by £223k. The underspends on placements of Slough pupils in independent schools (£425k) and other local authority schools (£599k) is testament to the current successful inclusion strategy which supports Slough pupils to be educated in Slough schools and Academies.
- 5.5 The underspend after taking into account the recommended carry forward budgets (£1,483,000) is now available for distribution as one-off headroom.
- 5.6 Appendix B shows the outturn for the school specific contingency compared to the latest approved budget which incorporates the impact of Academy recoupmnt.
- 5.7 Schools Forum will note the variations within this budget, resulting in an overspend £310,786. The budgets allocated for public service support (£20k), grant contingency (£50k) and DSG pupil number variation (£150k) were not required. However, significant pressures resulted in overspends on the EYSFF contingency (£177k) and the provision for new statements (£393k). The pressure on new statements reflects the success of the inclusion strategy and needs to be considered alongside the underspends on independent school and other local authority school placements.
- 5.8 Regulations require that any underspend on the school specific contingency is distributed to schools. This is not applicable.

## **6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS**

### Borough Solicitor

- 6.1 The relevant legal provisions are contained within the main body of this report.

### Section 151 Officer – Strategic Director of Resources

- 6.2 The financial implications of the report are outlined in the supporting information.

### Access Implications

- 6.3 There are no access implications.

## 7 CONSULTATION

### Principal Groups Consulted

7.1 None.

### Method of Consultation

7.2 Not applicable.

### Representations Received

7.3 Not applicable.

### Background Papers

Final accounts 2011-12

### Contact for further information

Wendy Sagar, Interim Strategic Education Finance Partner, Education  
& Children's Services (01753 875627)

[wendy.sagar@slough.gov.uk](mailto:wendy.sagar@slough.gov.uk)

This page is intentionally left blank



## Appendix A

## Centrally Managed DSG Budgets - Final Outturn 2011-12

Service Area	Reviewed Budget	In Year Effect Recoupment	Latest Budget	Projected Outturn	Final Outturn	Variance	Comments	Carry Forward
	£	£	£	£	£	£		£
School Improvement								
Infrastructure/Broadband connectivity	23,100		23,100	23,100	14,392	- 8,708		
Primary & Secondary Improvement	64,700		64,700	114,700	119,040	54,340		
New Arrivals in Primary Schools	8,000		8,000	1,000	700	- 7,300		
EMA	23,500		23,500	23,500	24,108	608		
Roma Community Project	15,200		15,200	2,700	2,307	- 12,893		
Traveller Service	27,400		27,400	5,900	5,498	- 21,902		
Raising Achievement Management	-		-	-	-	-	Sign ificant underspend expected due to part year service in 2011-	
School Improvement	652,000		652,000	472,000	428,517	- 223,483	12	
Extended Schools Sustainability - Cluster	434,100		434,100	434,100	434,100	-		
Ethnic Minority Achievement	-		-	-	-	-		
1-2-1 Tuition and Participation	-		-	-	-	-		
Primary Strategy	26,200		26,200	26,200	26,000	- 200		
Secondary Strategy	-		-	-	-	-		
Raising Participation Age (Formerly Diploma)	107,400	40,520	66,880	66,880	33,192	- 33,688		
School Intervention	-		-	-	-	-		
Gifted & Talented	31,000		31,000	31,000	-	- 31,000		
Excellence in Clusters	-		-	-	-	-		
<b>School Services</b>	<b>1,412,600</b>	<b>40,520</b>	<b>1,372,080</b>	<b>1,201,080</b>	<b>1,087,854</b>	<b>- 284,226</b>		
Admissions	159,500		159,500	159,500	151,253	- 8,247		
SEN Transport	40,000		40,000	40,000	40,000	-		
School Lunch Grant	-		-	-	-	-		
Choice Advisor	19,300		19,300	19,300	19,300	-		
<b>Inclusion</b>	<b>218,800</b>	<b>-</b>	<b>218,800</b>	<b>218,800</b>	<b>210,553</b>	<b>- 8,247</b>		
Inclusion Management	-		-	-	-	-		
Littledown - Primary Provision for Behaviour	103,600		103,600	103,600	103,600	-		
Autism	171,100		171,100	161,100	149,763	- 21,337		
Tree House	-		-	-	-	-		
Sensory Impairment	400,000		400,000	400,000	454,392	54,392		
Slough & Eton RB	-		-	-	-	-		
Arbour Vale - Outreach Development	-		-	-	-	-		
Haybrook Provision	873,300		873,300	873,300	873,300	-		
Vulnerable Children	61,700		61,700	6,700	6,584	- 55,116		
Services Supporting Behaviour	484,100	125,980	358,120	358,120	482,401	124,281	Impact of Academy recoupment	

## Appendix A

## Centrally Managed DSG Budgets - Final Outturn 2011-12

Service Area	Reviewed Budget	In Year Effect Recoupment	Latest Budget	Projected Outturn	Final Outturn	Variance	Comments	Carry Forward
	£	£	£	£	£	£		£
Mental Health Primary	-	-	-	-	-	-		
SENASS	583,000		583,000	583,000	472,784	110,216	Recommend carry forward speech and language budget Underspend due to successful placements of pupils in maintained provision	150,000
Independent Schools	1,950,400		1,950,400	1,570,400	1,525,806	424,594	Underspend due to successful inclusion strategy within Slough	
SEN Recoupment	495,000		495,000	495,000	104,325	599,325		
Langley Academy Resource	-		-	-	-	-		
Behaviour & Attendance	337,300		337,300	337,300	276,369	60,931	Recommend carry forward project management to support SSB transfer	40,000
SDG - Inclusion	56,000		56,000	56,000	56,000	-		
	<b>5,515,500</b>	<b>-</b>	<b>5,389,520</b>	<b>4,944,520</b>	<b>4,296,674</b>	<b>1,092,846</b>		
Early Years	121,700		121,700	101,700	121,271	429		
Early Years Support	70,000		70,000	51,500	71,013	1,013		
Early Years Inclusion	<b>191,700</b>	<b>-</b>	<b>191,700</b>	<b>153,200</b>	<b>192,284</b>	<b>584</b>		
Children & Families								
Educ Resource Services (former LACES)	<b>106,700</b>		<b>106,700</b>	<b>106,700</b>	<b>126,275</b>	<b>19,575</b>		
<u>Strategy Information &amp; Resources</u>								
Schools CERA	149,100		149,100	64,100	70,307	78,793	Recommend carry forward budget for condition surveys	80,000
Schools Forum	63,300		63,300	63,300	24,020	39,280	Recommend carry forward budget for reviews	40,000
SIMS Training	-	1,920	1,920	1,920	-	1,920		
Unallocated	1,013,200		321,700	321,700	10,230	311,470		
Transfer to ISB	691,500							
Non Controllable	337,200		337,200	337,200	337,200	-		
	<b>871,300</b>	<b>-</b>	<b>869,380</b>	<b>784,380</b>	<b>441,757</b>	<b>427,623</b>		
<b>Total Centrally Managed Budgets</b>	<b>8,316,600</b>	<b>-</b>	<b>8,148,180</b>	<b>7,408,680</b>	<b>6,355,397</b>	<b>1,792,783</b>		<b>310,000</b>

**Appendix B**

**School Specific Contingency - Final Outturn 2011-12**

Service Area	Approved April 2011 £	In Year Effect Recoupment £	Latest Budget £	Projected Outturn £	Final Outturn	Variance £	Comments
<b>Contingency Budgets</b>							
Significant September Intake	216,300		216,300	170,000	169,950	- 46,350	
Bulge Classes / New Forms of Entry	372,200		372,200	354,000	354,000	- 18,200	
Practical Learning	339,000	184,530	154,470	154,470	154,470	-	
Rates	5,600		5,600	32,000	31,960	26,360	
6th Day Provision	48,000		48,000	48,000	48,000	-	
Public Service Support	20,000		20,000	-	-	20,000	
Grant Contingency	50,000		50,000	-	-	50,000	
DSG Pupil Number Variation	150,000		150,000	-	-	150,000	
Arbour Vale - Banding Support	321,600		321,600	321,600	321,600	-	
EYSFF Contingency	200,000		200,000	40,000	377,240	177,240	Increasing demand
Union Representation	20,000		20,000	19,800	19,858	142	
New Statements	348,000		348,000	770,000	741,353	393,353	Increased provision in Slough schools and Academies
Hard to Place	219,000		219,000	219,000	217,525	1,475	
DSG - Withdrawn Grants	209,250		-	-	-	-	
<b>Total Contingency Budgets</b>	<b>2,518,950</b>	<b>184,530</b>	<b>2,125,170</b>	<b>2,128,870</b>	<b>2,435,956</b>	<b>310,786</b>	

This page is intentionally left blank

**SLOUGH SCHOOLS FORUM  
4<sup>th</sup> July 2012**

---

**Summary of and Distribution of Headroom  
(Director of Education & Children's Services)**

**1 PURPOSE OF REPORT**

- 1.1 To present to Schools Forum a summary of the funds available together with proposals on the distribution of those funds.

**2 RECOMMENDATIONS**

- 2.1 That Schools Forum notes the headroom of £4,365,000 for 2012-13.
- 2.2 That Schools Forum endorses the proposals set out in paragraphs 5.13 to 5.19:
- That £1,000,000 is distributed to schools and the PVI through the current formula.
  - That £1,000,000 is allocated to support St. Joseph's Catholic High School.
  - That £190,000 is allocated to Slough Learning Partnership.
  - That £150,000 (one-off) and £230,700 (ongoing) is allocated to Haybrook College to support alternative provision places.
  - That £30,000 is allocated to develop the new secondary school project.
  - That £253,000 (£393,000 ongoing) is retained to support the implementation of the SEN Review.
  - That £613,000 is retained to fund places in new resource units.

**3 REASONS FOR RECOMMENDATIONS**

- 3.1 It is appropriate for Schools Forum be aware of the amount of headroom and to agree to the retention and distribution of any funds.

**4 ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 Not applicable.

**5 SUPPORTING INFORMATION**

- 5.1 Schools Forum will recall that in April 2012 a preliminary indication was provided which outlined the budgets for 2012-13 together with an estimate of the ongoing headroom available. In addition, potential one-off headroom was also identified as a result of projected underspends on school specific contingency and LA managed budgets. The

headroom is based upon funds available from both 2011-12 and 2012-13 financial years.

- 5.2 Appendix A shows both the information provided previously to Schools Forum together with an updated calculation based upon the final figures for Slough.
- 5.3 Schools Forum will recall that, in issuing funding allocations for 2011-12, the DfE did not make any allocation for the 5<sup>th</sup> term Standards Fund payment for the academic year 2010-11. The final DSG allocation 2011-12, issued in March 2012, included £516,227 in respect of 5<sup>th</sup> term Standards Fund. This one-off funding is now available for distribution.
- 5.4 At their meeting on 6<sup>th</sup> July 2011, Schools Forum received a report on distribution of headroom 2011-12. Following closure of the accounts for 2011-12, the sum of £1,326,474 is still held by the Local Authority. Part of this balance is headroom which has not yet been distributed, mainly £355k for the Key Stage 2 project approved as part of the £700k headroom pot. After taking into account commitments totalling £427k, the remaining £900k is now available for distribution.
- 5.5 There is a report on the agenda which explains the difference in the Central DSG Budgets between what was previously projected (-£740k) and the final position (-£1,793k). The most significant reductions in the anticipated outturn are in the budgets for placements in Independent and Other Local Authority Schools.
- 5.6 The Independent and Other Local Authority School budgets support the costs of pupils with highly complex Special Educational Needs. These are volatile budgets as high costs can be incurred through the placement of a single child. These budgets under spent by £1,023,519 in 2011-12. The primary reason for this is a reduction in the number of pupils attending this type of provision but as this is potentially a volatile budget it was felt appropriate to be prudent in projecting the outturn. This underspend was partially offset by an overspend on the budget for new statements as more pupils are placed in Slough provision.
- 5.7 These budgets will be closely monitored in 2012-13 as it will be necessary to allocate funding from these budgets to support the opening of the planned SEN Resource Units.
- 5.8 After taking into account known commitments totalling £310k, the remaining £1,483,000 underspend on the LA managed budgets is now available for distribution.

## On Going Headroom

- 5.9 On going headroom is that funding which officers anticipate will be available on an annual basis. This assumes that the funding mechanism remains broadly in line with how it currently operates.
- 5.10 Schools Forum will note that when the Schools Budget was approved at the meeting on 16 April, headroom of £729,000 was identified as available for distribution at a later date.

## Headroom Available

- 5.11 The result of these changes is to make **£4,365,000** immediately available for redistribution.
- 5.12 Following discussions with Slough Schools Education Forum (SSEF) and with head teacher phase groups it is proposed that this funding be distributed to meet a number of one-off and ongoing priorities.
- 5.13 The first proposal is that **£1,000,000** is distributed through the current funding formula to all schools, Academies and the PVI. Appendix B illustrates the distribution of this amount for each school, Academy and PVI provider. Officers are in discussion with the Education Funding Agency (EFA) to determine whether payments are made direct to Academies or recouped and paid by the EFA.
- 5.14 Governors at St. Joseph's Catholic High School have requested additional, one-off funding (**£1m**) for the school to support the implementation of a 3 year plan to address specific issues. Although this is a significant allocation, given the circumstances, it is believed to be in the best interests of all Slough pupils.
- 5.15 Previously Schools Forum has agreed to provide support to Slough Learning Partnership (SLP). A proposal has been received requesting **£140,000** funding for the period September 2012 to August 2013. The funding would support SLP as it moves towards becoming self sufficient by September 2014 by moving to a subscription basis which is also consistent with the increased commissioning role of schools from April 2013. Additional one-off funding, **£50,000**, has also been requested by SLP to support primary schools in 2012-13 as they move to true costs for broadband provision.
- 5.16 Members of Schools Forum are aware that issues with the funding of Alternative Provision at Haybrook College have been identified. During 2011-12, the College used available balances and ended the financial year with a deficit albeit lower than expected as a result of prudent financial management. It is proposed that **£150,000** one-off allocation is made to Haybrook College in respect of provision in 2011-12. Although it had been anticipated that the SEN review would provide a mechanism for addressing the ongoing funding issue, on reflection it is

more appropriate to implement all the funding changes from 1 April 2013. In order to ensure that Haybrook College has the funding to provide the current level of provision in 2012-13, it is proposed that each alternative provision place is funded at £12,000. This will deliver funding £1,104,000 (92 places at £12,000), representing an annual increase of **£230,700**. The College will continue to recoup AWPU from schools making fixed term / preventative exclusions and to receive additional funding from centrally managed budgets.

- 5.17 The current pressure on primary school places will generate pressure on secondary school places in the coming years. Work is already underway to explore the options for delivering additional secondary school places. The next proposal is that a small one-off allocation, **£30,000**, is made towards the ongoing work being undertaken by secondary headteachers.
- 5.18 There is a report on the agenda which explains the outcome of the consultation on the Banded Funding Formula proposals and the financial implications. In order to fully fund implementation of the proposals in 2013-14, the next proposal is to retain £393,000 ongoing headroom. In order to fund the implementation from 1 September, and to ensure that schools are protected from the impact of change in 2012-13, it is proposed that **£253,000** is allocated in the current financial year.
- 5.19 The final priority is to open additional Resource Units in early years, primary and secondary provision across Slough. Proposals to add 80 places have been developed and provision has been made within capital resources to build the Resource Units. The 80 places would all be at new Band 3 (£15,000 per place). Revenue funding to a maximum £1,200,000 would be required if all places were commissioned and filled in a full financial year. The financial implications of this need to be reviewed further. Some pupils will already be funded through the individually assigned budgets and there will be an interaction with the funding for Independent and Other Local Authority Schools as the expectation would be that a large proportion of the increased need for places would be met within Slough. In the meantime, it is estimated that 70 places will be filled from 1 September at a cost of **£612,500** in 2012-13. It is proposed that this is funded through retention of £153k ongoing headroom and £460k one-off headroom pending further review of all budgets for provision for pupils with High Needs.
- 5.20 The remaining £161,000 headroom available will be carried forward to 2013-14.

## **6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS**

Borough Solicitor



- 6.1 The relevant legal provisions are contained within the main body of this report.

Section 151 Officer – Strategic Director of Resources

- 6.2 The financial implications of the report are outlined in the supporting information.

Access Implications

- 6.3 There are no access implications.

**7 CONSULTATION**

Principal Groups Consulted

- 7.1 None.

Method of Consultation

- 7.2 Not applicable.

Representations Received

- 7.3 Not applicable.

Background Papers

Appendix A – Summary of Headroom

Appendix B – Distribution of Headroom to Schools

Contact for further information

Wendy Sagar, Interim Strategic Education Finance Partner (01753 875627) [wendy.sagar@slough.gov.uk](mailto:wendy.sagar@slough.gov.uk)

This page is intentionally left blank

	Headroom		Commitments		Available 2012-13	
	Indicative £'000	Final £'000	Ongoing £'000	One-off £'000	Ongoing £'000	One-off £'000
Source						
- Late payment - Standards Fund 5th Term		516		0	0	516
- 2011-12 Headroom		1,327		427	0	900
- School Specific Contingency	4	0		0	0	0
- Centrally Managed Budgets						0
-School Improvement	180	284		0	0	284
-Inclusion	380	1,093		190	0	903
-Other	180	416		120	0	296
- Schools Budget 2012-13	729	729			729	-
Total	1,473	4,365	0	737	729	2,899

Source  
 - Late payment - Standards Fund 5th Term  
 - 2011-12 Headroom  
 - School Specific Contingency  
 - Centrally Managed Budgets  
 -School Improvement  
 -Inclusion  
 -Other  
 - Schools Budget 2012-13  
 Total

Priorities - One-off

1. St Joseph's Leases 1,000
  2. All schools 1,000
  3. Slough Learning Partnership to Dec 13 140
  4. SLP - Broadband Transition 50
  5. Haybrook PRU - 2011-12 Deficit 150
  6. Project Management - New Secondary 30
- Total One-off Allocation 2012-13

2013-14	
Ongoing	One-off
307	
86	
231	
1,200	**
1,824	

2012-13	
Ongoing	One-off
179	
74	
231	
245	
729	368
729	2,738

Priorities - Ongoing

1. SEN Review
  - Resource Units
  - Special Schools
  2. PRU
  - Haybrook
  3. Additional Resource Units
- Total Ongoing Allocation 2012-13

Total Headroom Allocation

Remaining Headroom

\*\* maximum - subject to further review

This page is intentionally left blank

**Distribution of Headroom  
Based on Total Budgets**

			<b>Distribution of Headroom</b>
<b>Mainstream</b>		<b>Total</b>	<b>588,460</b>
Western House Primary	Pri	2,013,411	17,680
Willow Primary	Pri	1,205,694	10,587
Godolphin Infant	Pri	1,309,377	11,498
Foxborough Primary	Pri	1,965,455	17,259
Godolphin Junior	Pri	1,660,331	14,579
Parlaunt Park Primary	Pri	2,059,286	18,083
Wexham Court Primary	Pri	2,126,822	18,676
Penn Wood Primary	Pri	2,545,710	22,354
Claycots Primary	Pri	3,175,374	27,883
Montem Primary	Pri	3,099,499	27,217
James Elliman Primary	Pri	2,821,833	24,779
St. Mary's CE Primary	Pri	2,014,522	17,690
Colnbrook CE Primary	Pri	1,130,223	9,924
Our Lady of Peace RC Aided Infant	Pri	1,122,684	9,858
Our Lady of Peace RC Aided Junior	Pri	1,270,917	11,160
St. Ethelbert's RC Aided Primary	Pri	1,851,190	16,255
St. Anthony's RC Aided Primary	Pri	1,790,677	15,724
Marish Primary	Pri	2,565,170	22,525
Khalsa Primary	Pri	1,661,155	14,587
Iqra Slough Islamic Primary	Pri	2,572,868	22,592
Priory Primary	Pri	3,435,863	30,170
Holy Family RC Primary	Pri	1,611,998	14,155
Castleview Primary	Pri	1,838,949	16,148
Pippins Primary	Pri	797,190	7,000
Ryvers Primary	Pri	2,055,710	18,051
Beechwood	Sec	5,364,889	47,109
Wexham	Sec	5,119,819	44,957
St. Bernard's Catholic Grammar	Sec	3,058,120	26,853
St. Joseph's RC High	Sec	3,770,435	33,108
		<b>67,015,171</b>	<b>588,461</b>
<b>Nurseries</b>			<b>16,993</b>
Slough Centre	Nur	712,699	4,121
Baylis	Nur	506,308	2,927
Cippenham	Nur	566,026	3,273
Lea	Nur	500,581	2,894
Chalvey	Nur	653,373	3,778
		<b>2,938,987</b>	<b>16,993</b>
<b>Specials</b>			<b>71,415</b>
Littledown	Spe	946,543	7,788
Arbour Vale	Spe	6,350,797	52,256
Haybrook	Spe	1,381,820	11,370
		<b>8,679,160</b>	<b>71,414</b>
<b>PVIs</b>			<b>16,303</b>
Barney Bees Day Nursery	PVI	136,186	1,107
Britwell Baptist Pre-School	PVI	46,138	375
Buddies Pre-School	PVI	-	-
Bunnies Pre-School	PVI	39,293	319
Chalvey Grove Children's Centre	PVI	122,686	997
Cippenham Baptist Playgroup	PVI	62,282	506
Elliman Avenue Children's Centre	PVI	5,007	41

## Appendix B

First Steps Day Nursery	PVI	68,103	553
Islamic Shakhsiyah Foundation	PVI	135,351	1,100
Jack in the Box Day Nursery	PVI	78,971	642
Little Boppers Nursery	PVI	4,911	40
Long Close School	PVI	142,179	1,155
Mighty Acorns Day Nursery Ltd	PVI	130,346	1,059
Monksfield Way Children's Centre	PVI	72,086	586
Olive Tree Montessori	PVI	15,715	128
Oratory Montessori Day Nursery	PVI	81,460	662
Orchard Avenue Children's Centre	PVI	4,066	33
Penn Road Children's Centre	PVI	114,260	928
Pre-School Stars	PVI	57,907	471
Romsey Close Children's Centre	PVI	68,668	558
Slough Day Nursery	PVI	44,929	365
St Andrews Way Children's Centre	PVI	3,393	28
St Bernards Preparatory School	PVI	104,069	846
Teddies Pre-School Group	PVI	47,388	385
Teeny Boppers Montessori	PVI	90,137	732
The Cherry Trees Nursery	PVI	138,571	1,126
The Langley Nursery School	PVI	67,845	551
Toad Hall Day Nursery	PVI	56,956	463
Yew Tree Road Children's Centre	PVI	8,996	73
Wellingtons for Langley Hall	PVI	58,337	474
		<b>2,006,236</b>	<b>16,303</b>
<b>Academies</b>		<b>306,829</b>	
Cippenham Infant		954,482	7,756
Cippenham Primary		2,308,353	18,758
Lynch Hill Primary		2,983,684	24,246
Baylis Court		4,837,391	39,310
Slough and Eton CE		5,759,723	46,805
Langley Grammar		3,593,106	29,198
Herschel Grammar		3,213,727	26,116
Slough Grammar		3,920,546	31,859
Westgate		4,939,943	40,143
Langley Academy		5,246,851	42,637
		<b>37,757,806</b>	<b>306,828</b>
		<b>Total</b>	<b>999,999</b>

**SLOUGH SCHOOLS' FORUM  
4 July 2012**

---

**Schools' Budgets 2012-13  
(Director of Education & Children's Services)**

**1 PURPOSE OF REPORT**

- 1.1 To inform Schools' Forum of the budgets presented by schools for the financial year 2012-13.

**2 RECOMMENDATIONS**

- 2.1 That Schools' Forum notes the overall financial position reflected in the budget plans for Slough schools.

**3 REASONS FOR RECOMMENDATIONS**

- 3.1 It is appropriate for the Schools' Forum to be aware of the anticipated income and expenditure in Slough schools in 2012-13.

**4 ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 Not applicable.

**5 SUPPORTING INFORMATION**

- 5.1 As members of the Schools' Forum are aware, schools are required to submit budget plans to the authority by 31<sup>st</sup> May each year. These must be authorised by the governing body.
- 5.2 The returns for two schools, Godolphin Infants and Baylis Court Nursery, are expected imminently. St. Joseph's will be in a position to submit a budget plan following Schools Forum.
- 5.3 Annex A is a summary of the financial returns for 2011-12 showing income, expenditure and opening and closing balances.
- 5.4 Annex B is a summary of the 2012-13 revenue budget plans submitted by schools in the same format. An updated version will be circulated at the meeting.
- 5.5 Annex C is a comparison between the outturn for 2011-12 and the budgets for 2012-13. Schools Forum will note that the budget plans submitted indicate that school balances will reduce by 71.6% to £2.9m. This is primarily the result of the conversion of maintained schools to academy status and capital projects.

## **6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS**

### Borough Solicitor

- 6.1 The relevant legal provisions are contained within the main body of this report.

### Section 151 Officer – Strategic Director of Resources

- 6.2 The financial implications of the report are outlined in the supporting information.

### Access Implications

- 6.3 There are no access implications.

## **7 CONSULTATION**

### Principal Groups Consulted

- 7.1 None.

### Method of Consultation

- 7.2 Not applicable.

### Representations Received

- 7.3 Not applicable.

### Background Papers

Annex A – Summary of Outturn 2011-12

Annex B – Summary of Budgets 2012-13

Annex C – Comparison between Outturn 2011-12 and Budgets 2012-13

### Contact for further information

Wendy Sagar, Interim Strategic Education Partner (Education & Children's Services)

(01753 875627) wendy.sagar@slough.gov.uk



## Annex A – Summary of Outturn 2011-12

School	Total Expenditure £	Total Income £	Net Expenditure £	Opening Balance £	Closing Balance £
Arbour Vale School	7,190,261	-7,273,208	-82,947	247,182	330,128
Baylis Court Nursery School	507,044	-532,600	-25,556	58,119	83,675
Beechwood School	6,656,633	-6,780,796	-124,163	576,261	700,424
Castleview Primary School	1,923,233	-1,973,838	-50,605	123,029	173,634
Chalvey Early Years Centre	729,393	-722,053	7,340	106,466	99,126
Cippenham Nursery School	603,590	-611,767	-8,177	110,415	118,413
Cippenham Infants School	1,069,131	-1,082,119	-12,988	53,460	66,448
Cippenham Primary School	2,422,083	-2,564,681	-142,598	66,367	208,965
Claycots School	3,294,422	-3,053,532	240,890	798,949	558,059
Colnbrook Church of England Primary School	1,284,950	-1,356,751	-71,801	92,394	164,195
Foxborough Primary School	2,283,049	-2,285,204	-2,155	149,459	151,614
Godolphin Infant School	1,377,369	-1,363,271	14,098	88,491	74,393
Godolphin Junior School	1,728,518	-1,864,534	-136,016	44,424	180,440
Haybrook College	3,245,784	-3,014,248	231,534	96,948	-134,586
Holy Family Catholic Primary School	1,677,976	-1,750,434	-72,458	129,025	201,483
Iqra Slough Islamic Primary School	2,825,402	-2,854,595	-29,193	62,950	24,178
James Elliman School	2,946,177	-3,172,208	-226,031	85,902	311,933
Khalsa Primary School	1,608,074	-1,846,277	-238,203	148,213	385,415
Lea Nursery School	501,945	-531,105	-29,160	174,214	203,374
Littledown School	1,040,541	-920,476	120,065	267,175	147,110
Marish Primary School	2,856,473	-2,976,331	-119,858	64,409	184,267
Montem Primary School	3,157,819	-3,379,327	-221,508	202,711	424,219
Our Lady of Peace Catholic Infant and Nursery School	1,236,702	-1,253,739	-17,037	80,097	97,134
Our Lady of Peace Catholic Junior School	1,354,462	-1,378,291	-23,829	40,933	64,762
Parlaunt Park Primary School	2,230,302	-2,198,503	31,799	38,712	1,708
Penn Wood Primary and Nursery School	2,712,180	-2,723,055	-10,875	132,222	143,097
Pippins School	905,728	-918,095	-12,367	54,203	66,570
Priory School	3,734,168	-3,747,202	-13,034	368,087	381,121
Ryvers Primary School	2,375,132	-2,474,004	-98,872	48,837	147,709
Slough Centre Nursery School	731,545	-786,513	-54,968	232,479	287,447
St Anthony's Catholic Primary School	1,964,085	-1,966,603	-2,518	148,879	152,397
St Bernard's Catholic Grammar School	4,832,806	-4,905,213	-72,407	193,206	265,613
St Ethelbert's Catholic Primary School	1,775,222	-1,939,606	-164,384	236,098	400,482
St Joseph's Catholic High School	4,241,619	-4,213,133	28,486	49,139	20,653
St Mary's Church of England Primary School	2,113,332	-2,261,349	-148,017	224,326	372,343
The Westgate School	6,307,454	-5,906,089	401,365	1,180,903	779,538
Western House Primary School	2,036,751	-2,189,487	-152,736	361,322	514,058
Wexham Court Primary School	2,085,149	-2,163,653	-78,504	511,462	589,966
Wexham School	6,262,960	-6,600,527	-337,567	848,084	1,185,651
Willow Primary School	1,129,034	-1,111,402	17,632	10,335	-7,297
<b>Totals</b>	<b>99,031,849</b>	<b>-100,645,819</b>	<b>-1,613,972</b>	<b>8,505,887</b>	<b>10,119,859</b>

This page is intentionally left blank

## **Annex B – Summary of Budgets 2012-13**

<b>School</b>	<b>Total Expenditure £</b>	<b>Total Income £</b>	<b>Net Expenditure £</b>	<b>Opening Balance £</b>	<b>Closing Balance £</b>
Arbour Vale School	7,244,853	6,914,725	-330,128	330,128	0
Baylis Court Nursery School					
Beechwood School	6,721,940	6,328,787	-393,153	700,424	307,271
Castleview Primary School	2,038,769	1,993,342	45,427	173,634	128,257
Chalvey Early Years Centre	766,698	666,450	-100,248	135,549	35,301
Cippenham Nursery School	670,533	572,117	-98,416	118,413	19,997
Claycots School	3,461,945	3,324,574	-137,371	558,058	420,687
Colnbrook Church of England Primary School	1,395,091	1,196,323	-198,768	203,282	4,514
Foxborough Primary School	2,175,562	2,132,300	-43,262	151,614	108,352
Godolphin Infant School					
Godolphin Junior School	2,000,112	1,815,672	-184,440	184,440	0
Haybrook College	3,592,350	3,726,936	268,586	-134,586	134,000
Holy Family Catholic Primary School	1,714,551	1,636,473	-78,078	201,483	123,405
Iqra Slough Islamic Primary School	2,717,494	2,723,705	6,211	24,178	30,389
James Elliman School	3,049,050	2,750,785	-298,265	311,933	13,668
Khalsa Primary School	1,958,792	1,734,052	-224,740	386,415	161,675
Lea Nursery School	636,296	538,260	-98,035	203,375	105,339
Littledown School	1,203,854	1,056,743	-147,111	147,111	0
Montem Primary School	3,684,400	3,310,181	-374,219	424,219	50,000
Our Lady of Peace Catholic Infant and Nursery School	1,279,277	1,213,170	-66,107	97,134	31,027
Our Lady of Peace Catholic Junior School	1,465,037	1,415,196	-49,841	64,762	14,921
Parlaunt Park Primary School	2,232,906	2,284,514	51,608	1,708	53,316
Penn Wood Primary and Nursery School	2,762,549	2,671,212	-91,337	143,097	51,761
Pippins School	932,159	884,351	-47,808	66,881	19,073
Priory School	3,962,274	3,652,823	-309,451	381,121	71,671
Ryvers Primary School	2,283,112	2,203,365	-79,747	149,592	69,845
Slough Centre Nursery School	947,280	733,222	-214,058	287,447	73,389
St Anthony's Catholic Primary School	1,947,326	1,904,777	-42,549	153,397	110,848
St Bernard's Catholic Grammar School	4,640,565	4,424,952	-215,613	265,613	50,000
St Ethelbert's Catholic Primary School	2,169,631	1,890,190	-279,441	400,482	121,041
St Joseph's Catholic High School					
St Mary's Church of England Primary School	2,322,341	2,100,522	-211,819	372,343	150,524
Western House Primary School	2,428,073	2,075,782	-352,291	514,057	161,766
Wexham Court Primary School	2,668,598	2,245,022	-423,576	589,966	166,390
Wexham School	7,590,798	6,405,147	1,185,651	1,185,651	0
Willow Primary School	1,243,055	1,251,694	8,639	-7,297	1,342
<b>Totals</b>	<b>85,907,271</b>	<b>79,777,364</b>	<b>-3,533,750</b>	<b>8,785,624</b>	<b>2,789,769</b>

This page is intentionally left blank

## **Annex C – Comparison between Outturn 2011-12 and Budgets 2012-13**

<b>School type Outturn 2011-12</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net Expenditure</b>	<b>Opening Balance</b>	<b>Closing Balance</b>
Nursery	3,073,696	3,184,038	-110,342	681,693	792,035
Primary	54,404,872	55,908,485	-1,503,613	4,129,198	5,632,811
Secondary	30,076,694	30,345,364	-268,670	3,083,691	3,352,361
Special	11,476,587	11,207,932	268,653	611,305	342,652
<b>Total</b>	<b>99,031,849</b>	<b>100,645,819</b>	<b>-1,613,972</b>	<b>8,505,887</b>	<b>10,119,859</b>

<b>Budgets 2012-13</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net Expenditure</b>	<b>Opening Balance</b>	<b>Closing Balance</b>
Nursery	3,020,807	2,510,049	-510,757	744,784	234,026
Primary	51,892,104	48,410,025	-3,391,225	5,546,499	2,064,472
Secondary	18,953,303	17,158,886	576,885	2,151,688	357,271
Special	12,041,057	11,698,404	-208,653	342,653	134,000
<b>Total</b>	<b>85,907,271</b>	<b>79,777,364</b>	<b>-3,533,750</b>	<b>8,785,624</b>	<b>2,789,769</b>

<b>Change £</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net Expenditure</b>	<b>Opening Balance</b>	<b>Closing Balance</b>
Nursery	-52,889	-673,989	-400,415	63,091	-558,009
Primary	-2,512,768	-7,498,460	-1,887,612	1,417,301	-3,568,339
Secondary	-11,123,391	-13,186,478	845,555	-932,003	-2,995,090
Special	564,470	490,472	-477,306	-268,652	-208,652
<b>Total</b>	<b>-13,124,578</b>	<b>-20,868,455</b>	<b>-1,919,778</b>	<b>279,737</b>	<b>-7,330,090</b>

<b>Change %</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net Expenditure</b>	<b>Opening Balance</b>	<b>Closing Balance</b>
Nursery	-2%	-21%		9%	-70%
Primary	-5%	-13%		34%	-63%
Secondary	-37%	-43%		-30%	-89%
Special	5%	4%		-44%	-61%
<b>Total</b>	<b>-13%</b>	<b>-21%</b>		<b>3%</b>	<b>-72%</b>

This page is intentionally left blank

**SLOUGH SCHOOLS FORUM  
4 July 2012**

---

**Consultation on changes to the Schools Forums regulations 2010  
(Director of Education & Children's Services)**

**1 PURPOSE OF REPORT**

- 1.1 To advise Schools Forum of proposed changes to Schools Forum regulations and provide an opportunity for members to respond with comments.

**2 RECOMMENDATIONS**

- 2.1 That Schools Forum notes the proposed changes.

**3 REASONS FOR RECOMMENDATIONS**

- 3.1 Schools Forum is required to operate in accordance with regulations so it is appropriate for Schools Forum to be aware of proposed changes.

**4 ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 Not applicable.

**5 SUPPORTING INFORMATION**

- 5.1 The school funding reform changes published on 26 March 2012 referred to improved Schools Forum arrangements and the need for local decision making to operate in a consistently fair and effective way and in consultation with schools and academies. The Education Funding Agency (EFA) has now reviewed the legislation relating to Schools Forums and is proposing to revoke and replace the Schools Forum Regulations 2010. Proposed new draft regulations were published on 13 June which are consistent with decisions the DfE have already announced.
- 5.2 For 2013-14 the DfE have said that they will take the following steps to amend the Schools Forums Regulations:
- Remove the requirement to have a minimum of 15 people on a Forum,
  - Restrict other local authority attendees from participating in meetings unless they are a relevant Lead member, Director of

Children's Services (or their representative), a Chief Finance Officer (or their representative), or are providing specific financial or technical advice (including presenting a paper to the Forum),

- Restrict the voting arrangements by allowing (a) only schools and academy members (and the private, voluntary and independent sector (PVI) members) to vote on the funding formulae and (b) only relevant, maintained school members to vote on items which will be subject to de-delegation,
- Require local authorities to publish Forum papers, minutes and decisions promptly on their websites, and
- Require Forums to hold public meetings, as is the case with other Council Committees.

5.3 The EFA will also be given observer status at Schools Forum meetings with the right to participate in discussions. This will enable the EFA to support the local process and to provide a national perspective.

5.4 As a result of other funding changes, DfE also propose to:

- Include Pupil Referral Units as a separate group among schools members, to reflect their receipt of delegated budgets from April 2013, and
- Remove the requirement for local authorities to consult schools forums annually about arrangements for free school meals and insurance as these are to be allocated through the formula in future.

5.5 In summary:

- Regulations 3 to 8 provide for the constitution of a schools forum, including the election of schools members, the election or selection of academy members and the appointment of non-schools members to the schools forum, their meetings and proceedings.
- Regulations 9 to 11 require the authority to consult their schools forum before entering into certain types of contract and annually in relation to a range of financial issues and the governing bodies of schools maintained by them to be informed of any such consultation.
- Regulations 12 and 13 require the authority to pay the expenses of their schools forum out of the schools budget and the reasonable expenses of its members.

5.6 The DfE did consult on the future role of forums in the summer of last year and announced decisions in March 2012. The proposed new draft regulations give effect to and take account of these decisions. In addition, the aim is for the regulations to be in force by early October 2012. As a result, the DfE has set a four week consultation period and have asked for comments to be returned by 11 July 2012 at the latest.

6 Attached at Appendix A is an executive summary produced by the National Foundation for Education Research (NFER) highlighting the results of a best practice review of the role of schools forums.



## **6      **ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS****

### Borough Solicitor

- 6.1 The relevant legal provisions are contained within the main body of this report.

### Section 151 Officer – Strategic Director of Resources

- 6.2 The financial implications of the report are outlined in the supporting information.

### Access Implications

- 6.3 There are no access implications.

## **7      **CONSULTATION****

### Principal Groups Consulted

- 7.1 None.

### Method of Consultation

- 7.2 Not applicable.

### Representations Received

- 7.3 Not applicable.

### Background Papers

Draft Schools Forums (England) Regulations 2012.

### Contact for further information

Wendy Sagar, Interim Strategic Finance Partner, Education and Children's Services  
(01753 875627) [wendy.sagar@slough.gov.uk](mailto:wendy.sagar@slough.gov.uk)






## executive summary

# a best practice review of the role of schools forums

*Gill Featherstone, Tami McCrone, David Sims and Clare Southcott*

Schools forums have a consultative and advisory role in school funding and financial matters. They have been a statutory requirement in every local authority (LA) in England since 2003. The key areas of work are a) the school funding formula; b) contracts and financial issues. Schools forums do not hold a budget and regulations do not allow a decision-making role.

Currently, all LAs in England receive the main element of education funding through the Dedicated Schools Grant (DSG) and have some discretion in determining the way that this grant is distributed across schools. The Government are currently proposing the development of a national formula to distribute the DSG more fairly across LAs while ensuring that LAs and schools forums still have a role in distributing those funds between the schools, the early years settings and high-needs pupils as deemed appropriate at the local level. However, the degree of discretion at the local level is yet to be determined.



The Local Government Association (LGA) commissioned the National Foundation for Educational Research (NFER) to explore the current role, operation and impact of schools forums in England.

## Key findings

- The research evidence indicates that schools forums influence and shape the amount of funding that goes to different educational providers. They were generally perceived to have a strong influence on funding decisions.
- Schools forums provide a platform for discussion at the strategic level about funding decisions at the local level.
- Effectiveness was characterised in terms of connected, proactive and child-centred behaviour. This includes effective communication within schools forums with LA staff as well as the wider educational community; full engagement of all members; training to facilitate members to challenge effectively; and an informed understanding of education policy and the broader demands on the LA. Distinct models of operation did not emerge as defining characteristics of schools forums.
- In the most proactive schools forums there was clear evidence that the funding formula is developed through consultation, characterised by transparency, continuous negotiation, the sharing of information and members work together to achieve the best outcome for all children and young people.
- Schools forums valued the contribution of councillors and cabinet members because they provide a council perspective, expert advice, feedback on education issues, information and advice. Their involvement gave schools forums the opportunity to have views, ideas and issues represented and considered at council level.
- Schools forums were broadly representative of their local education community in terms of phase and type of school. Local communities were represented on schools forums through the involvement of councillors, teacher unions, diocesan representatives and the press.
- Although schools forums' meetings were 'open', members of the public were not actively invited and rarely attended meetings.
- Interviewees identified a range of barriers to achieving the goals of schools forums which included a lack of funding, time, personalities (related to dominant characters and personality clashes) and uncertainty surrounding the future of schools forums.
- Looking to the future, interviewees expressed a lack of clarity about the role and status of schools forums in general. The outcome of the national funding consultation is expected to reduce the current ambiguity. There was uncertainty about whether the changes will result in a strengthened or reduced role for schools forums. The impact on funding decisions of the increased number of academies was also a key current discussion point in schools forums.
- Key advice for other schools forums included: open and transparent communications; respectful relationships within the forum and between the forum and LA; a commitment to a shared vision and set of values; appropriate support for members; and adequate publicity of the schools forum role, remit and elections.

## Conclusion and recommendations

Schools forums play a significant role in influencing and shaping local education funding. They provide a collaborative and consultative platform for strategic discussion and contribute to local decision making. Drawing on a wide spectrum of stakeholders' knowledge, views and experience ensures that funding decisions are shaped by open dialogue, informed debate and challenge.

The research indicates that schools forums are responsive to the changing educational policy context, particularly in terms of the growth of academies and the implications this has for the representativeness of their membership, as well as funding and service provision.

A more connected and proactive way of working characterised the most effective schools forums in terms of representing the interests of the local educational community and the children and young people it serves. The most effective schools forums operate in an open and transparent way, are accessible to the public, consult extensively with stakeholders, communicate effectively, are engaged in the detail of decision making and have a common strategic vision and commitment to meet the needs of all young people in the area.

## Recommendations

The research indicates that schools forums will benefit from greater clarity about the proposed national funding formula in order to facilitate better planning and enhanced confidence in a time of economic uncertainty. Additionally, schools forums would value better guidance about the academies funding regime, working alongside the existing system for maintained schools, in order to achieve the best outcomes for all children and young people.

### Recommendations for schools forums

- Ongoing training for schools forums' members to ensure they have confidence and competence to effectively engage in and challenge local education funding decisions.
- Children and young people may benefit from schools forums working more creatively with reduced funding, for example, encouraging federations of schools.
- Schools forums need to continue to review their membership to ensure that they are representative of the local community.
- When evaluating their effectiveness, it is advisable for schools forums periodically to review the remit and role of subgroups to maximise their contribution and ensure its relevance.
- Schools forums need to examine how well they disseminate, and how clearly they explain, decisions to constituents, stakeholders and the wider community.
- Schools forums will benefit from considering the extent to which their practice reflects the characteristics of the more connected and proactive behaviour outlined above.

### Recommendations for LAs

- Schools forums will benefit from LAs providing opportunities to inform and build links in order to increase understanding of local education funding in its fullest national and local context.
- LAs need to periodically review the level, type and frequency of involvement that senior managers and officers have in schools forums given the changing policy and priorities for the education, support and well-being of children and young people.
- When evaluating their working relationship with schools forums, it is advisable that LAs are aware that being responsive to requests for the provision of thorough briefings on statutory and policy developments is greatly valued by schools forums' members, as this helps them to provide more informed scrutiny and challenge.
- The further promotion of the schools forum and its role and remit within the LA, and more widely among constituents, is recommended in order to ensure that wider understanding and recognition of its responsibilities is achieved. Further research on how this aim could be realised is worthy of consideration.

## Methodology

This executive summary presents key findings from nine case studies based on 40 telephone interviews with the LA officer responsible for the schools forum, forum Chairs, forum members (including school and non-school members) and constituent members. The research included a desk review of current models of schools forums in LAs by an analysis of 92 schools forums' websites, undertaken before the case study interviews in order to inform the sampling of the good practice case studies and the development of the telephone interview instruments.

## Further information

For more information about this report visit [www.nfer.ac.uk/publications/LGSF01](http://www.nfer.ac.uk/publications/LGSF01)



This project was funded by  
the Local Government  
Education and Children's  
Services Research Programme



National Foundation for  
Educational Research  
The Mere, Upton Park  
Slough, Berkshire SL1 2DQ  
tel: +44 (0) 1753 574123  
fax: +44 (0) 1753 691632  
email: [enquiries@nfer.ac.uk](mailto:enquiries@nfer.ac.uk)  
web: [www.nfer.ac.uk](http://www.nfer.ac.uk)  
© NFER 2012

**SLOUGH SCHOOLS FORUM  
4 July 2012**

---

**Draft Work Programme 2012-13  
(Director of Education & Children's Services)**

**1 PURPOSE OF REPORT**

- 1.1 To present to Schools Forum a suggested work programme for the Academic Year 2012-13.

**2 RECOMMENDATIONS**

- 2.1 That Schools Forum endorses the draft work programme.

**3 REASONS FOR RECOMMENDATIONS**

- 3.1 It is appropriate for Schools Forum to maintain a work programme to ensure effective working.

**4 ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 Not applicable.

**5 SUPPORTING INFORMATION**

- 5.1 The academic year 2012-13 will be a significant year for Schools Forum. It is clear that, as a result of the DfE Funding Reforms, additional work will be required especially in the period up to the end of October 2012. The implementation of the funding reforms will then impact on the work programme for the rest of the year as the annual financial processes are carried out earlier. The draft work programme attached at Appendix A seeks to incorporate the impact of this change.

- 5.2 Comments and suggestions are welcome.

- 5.3 The work programme will be updated at each meeting of the Forum

**6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS**

Borough Solicitor

- 6.1 The relevant legal provisions are contained within the main body of this report.

Section 151 Officer – Strategic Director of Resources

- 6.2 The financial implications of the report are outlined in the supporting information.

Access Implications

- 6.3 There are no access implications.

**7 CONSULTATION**

Principal Groups Consulted

- 7.1 None.

Method of Consultation

- 7.2 Not applicable.

Representations Received

- 7.3 Not applicable.

Background Papers

None.

Contact for further information

Wendy Sagar, Interim Strategic Education Finance Partner, Education and Children's Services  
(01753 875627) [wendy.sagar@slough.gov.uk](mailto:wendy.sagar@slough.gov.uk)



**Slough Schools Forum – Draft 2012/13 Work Programme**

Wednesday 12 September 2012

- Implementation of DfE Funding Reform – update on progress
- Implementation of DfE Funding Reform – consultation proposals (Fair Funding formula and EYSFF)
- Implementation of DfE Funding Reform – SEN and mainstream proposals
- Implementation of DfE Funding Reform - new delegation proposals
- Confirmation of Final DSG allocation 2012-13
- Academies update
- 2012/13 Work Programme

Wednesday 3 October 2012

- Implementation of DfE Funding Reform – update on progress
- Implementation of DfE Funding Reform - Implications of new formula: limits and gains
- Academies update
- 2012/13 Work Programme

Wednesday 24 October 2012

- Fair Funding Formula
- Early Years Single Funding Formula
- Implementation of DfE Funding Reform – update on progress
- Academies update
- 2012/13 Work Programme

Wednesday 21 November 2012

- Review of Scheme for Financing Schools
- Quarter 1 Budget Monitoring 2011-12
- Indicative budgets 2013-14 (based on Autumn census)
- Academies update
- 2012/13 Work Programme

Wednesday 12 December 2012

- Quarter 2 Budget Monitoring 2011-12
- Academies update
- 2012/13 Work Programme

Wednesday 23 January 2013

- Quarter 3 Budget Monitoring 2011-12
- Academies update
- 2012/13 Work Programme

Wednesday 27 February 2013

- Academies update
- 2012/13 Work Programme

Wednesday 20 March 2013

- Academies update
- 2012/13 Work Programme

Wednesday 8 May 2013

- Indicative Outturn 2012-13
- Academies update
- 2012/13 Work Programme

Wednesday 3 July 2013

- Schools Outturn 2012-13
- School Budget Plans 2013-14
- Confirmation of Final DSG allocations 2013-14 (subject to DfE notification date)
- Academies update
- 2012/13 Work Programme